



# 2014 Kansas City Renaissance Festival

www.kcrenfest.com · (913) 721-2110 · alex@kcrenfest.com  
WEEKENDS AUGUST 30 - OCTOBER 13 | PLUS LABOR DAY & COLUMBUS DAY | 10am-7pm

## Tradewinds Special Events Field 2014 Special Event Theme Weekend LICENSE AGREEMENT

Greetings & Huzzah!,

Thank you for joining us for our themed weekend! The Kansas City Renaissance Festival is excited to extend promotional opportunities to K.C. metro local businesses and non-profit organizations.

<b>1st Weekend</b> Pirate's Ale Fest Aug. 30 - Sept. 1	<b>2nd Weekend</b> Shamrocks & Shenanigans Sept. 6 & 7	<b>3rd Weekend</b> Pet Fest Sept. 13 & 14	<b>4th Weekend</b> Highland Fling Sept. 20 & 21	<b>5th Weekend</b> Wine, Chocolate & Romance Sept. 27 & 28	<b>6th Weekend</b> Wonders of the World Oct. 4 & 5	<b>7th Weekend</b> Oktoberfest/ Harvest Huzzah Oct. 11, 12 & 13
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### Contact Information

Name of Business: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #(s): \_\_\_\_\_ Email: \_\_\_\_\_

Which Theme Weekend(s) are you interested in participating? (No more than 2 Themed Weekends per company) \_\_\_\_\_

### Secondary Contact Information

Contact Name: \_\_\_\_\_ Relation: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #(s): \_\_\_\_\_ Email: \_\_\_\_\_

### Include Photos & List Items you wish to sell & Price Range

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Please Note:

- All participants must provide the Kansas City Renaissance Festival with proof of One Million Dollar Liability Insurance.
- Vendors must provide their own flame retardant tent or canopy, tables, and chairs. Up to a 12' x 12' tent is considered ONE space. Table and chair legs must be covered completely. Storage containers must be kept out of site.
- The Festival will not be responsible for loss due to weather, theft, etc.
- If items are not listed and approved, they may not be sold.
- Your booth must be attended at ALL times, no exceptions.
- Any approved food items for sale MUST be prepared in a health department inspected kitchen, with professional packaging and labels listing all the ingredients.
- No electric available.
- Open Rain or Shine, 10:00am to 7:00pm
- By law, the Festival is required to submit a list of all vendors to the Kansas Dept. of Revenue. We will provide a temporary Special Event Sales Tax Form

### Set-Up Times:

It is important to come select your space on Friday. Final preparations may be done Saturday morning.

All vehicles MUST be off site by 9:30am sharp on show days, and are not allowed back on site until after closing cannon at 7:00pm.

### Questions?

If you have any questions, please contact the marketing department at **alex@kcrenfest.com** or call **913.721.2110** 9:00am to 5:00pm

### Weekend Vendor Fees:

For 501C-3 Not for Profit Organizations, there is a fee of \$50 per weekend.

For all other Vendors, the fee is \$100 per weekend.

If accepted, I agree to abide by the Rules and Regulations of the Kansas City Renaissance Festival. My tent size is: \_\_\_\_\_

Name \_\_\_\_\_ Date \_\_\_\_\_ Name \_\_\_\_\_ Date \_\_\_\_\_

### OFFICE USE ONLY

Amount Paid: \_\_\_\_\_ Date: \_\_\_\_\_ Rec'd By: \_\_\_\_\_

ck# \_\_\_\_\_ cash# \_\_\_\_\_

Yes, Proof of Insurance has been provided and is attached.  No, Proof of Insurance has not been provided.