



2016 Kansas City Renaissance Festival

www.kcrenfest.com · (913) 721-2110 · alex@kcrenfest.com

WEEKENDS SEPTEMBER 3RD - OCTOBER 16TH | PLUS LABOR DAY & COLUMBUS DAY | 10am-7pm

Tradewinds Special Events Field

2016 Speial Event Theme Weekend LICENSE AGREEMENT

Greetings & Huzzah!,

Thank you for joining us for our themed weekend! The Kansas City Renaissance Festival is excited to extend promotional opportunities to K.C. metro local businesses and non-profit organizations.

1st Weekend Passport to the World Sept. 3, 4, & 5	2nd Weekend Highland Fling Sept. 10 & 11	3rd Weekend Ales & Tails Sept. 17 & 18	4th Weekend Shamrocks & Shenanigans Sept. 24 & 25	5th Weekend Wine, Chocolate, & Romance Oct. 1 & 2	6th Weekend Buccaner Beer Fest Oct. 8, 9, & 10	7th Weekend Witches & Wizards Oct. 15 & 16
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Contact Information

Name of Business: _____ Contact Name: _____

Address: _____

Phone #(s): _____ Email: _____

Which Theme Weekend(s) are you interested in participating? (No more than 2 Themed Weekends per company) _____

Secondary Contact Information

Contact Name: _____ Relation: _____

Address: _____

Phone #(s): _____ Email: _____

Include Photos & List Items you wish to sell & Price Range

Please Note:

- All participants must provide the Kansas City Renaissance Festival with proof of One Million Dollar Liability Insurance.
- Vendors must provide their own flame retardant tent or canopy, tables, and chairs. Up to a 12' x 12' tent is considered ONE space. Table and chair legs must be covered completely. Storage containers must be kept out of site.
- The Festival will not be responsible for loss due to weather, theft, etc.
- If items are not listed and approved, they may not be sold.
- Your booth must be attended at ALL times, no exceptions.
- Any approved food items for sale MUST be prepared in a health department inspected kitchen, with professional packaging and labels listing all the ingredients.
- No electric available.
- Open Rain or Shine, 10:00am to 7:00pm
- By law, the Festival is required to submit a list of all vendors to the Kansas Dept. of Revenue. We will provide a temporary Special Event Sales Tax Form

Set-Up Times:

It is important to come select your space on Friday. Final preparations may be done Saturday morning.

All vehicles MUST be off site by 9:30am sharp on show days, and are not allowed back on site until after closing cannon at 7:00pm.

Questions?

If you have any questions, please contact the marketing department at **alex@kcrenfest.com** or call **913.721.2110** 9:00am to 5:00pm

Sponsorship

Yes I would like to learn more about the sponsorship/ advertising opportunities available.

Prizes

Yes I would like to learn more about providing prizes for festival competitions.

Weekend Vendor Fees:

For 501C-3 Not for Profit Organizations, there is a fee of \$50 per weekend. For all other Vendors, the fee is \$125 per weekend.

If accepted, I agree to abide by the Rules and Regulations of the Kansas City Renaissance Festival. My tent size is: _____

Name _____ Date _____ Name _____ Date _____

OFFICE USE ONLY

Amount Paid: _____ Date: _____ Rec'd By: _____

ck# _____ cash# _____

Yes, Proof of Insurance has been provided and is attached. No, Proof of Insurance has not been provided.